



PERSATUAN ALUMNI AOTS MALAYSIA

[R.O.S Reg. No. 3720/85 (Selangor)]

No. 52A, Jalan SS22/25, Damansara Jaya, 47400 Petaling Jaya, Selangor Darul Ehsan.

Tel: 603-77262863 Fax: 603-77282348

E-mail: paam@aots.org | Website: www.aots.org

PERSATUAN ALUMNI AOTS MALAYSIA (PAAM) NOTICE OF ANNUAL GENERAL MEETING

NOTICE IS HEREBY GIVEN that the 31st Annual General Meeting of PAAM will be held, details as follow:

Date: 17th April 2016 @ 2 pm

Venue: Utara 1, Level 2, Crystal Crown Hotel, 12 Lorong Utara A, Off Jalan Utara, 46200 Petaling Jaya, Selangor

AGENDA

1. Address by President, Mr. Yang Chor Leong
2. To receive the Annual Report from PAAM for the year 2015 that will include:
 - a. Confirmation of the Minutes of the 30th Annual General Meeting held at Crystal Crown Hotel, Lorong Utara A, 46200 Petaling Jaya, Selangor, on 12th April, 2015 at 2.40 p.m.
3. Presentation of the Statement of Accounts for the Year ended 31st December, 2015
4. Acquire an asset for PAAM's members recreation and earn extra income
5. Seeking to increase the Petty Cash from RM1000 to RM1500
6. Dissolution of the Central Committee Members for 2014 – 2016
7. Appointment of an Election Committee
8. Election of the Central Committee Members for 2016-2018
9. Election/Appointment of two (2) Internal Auditors
10. Appointment of State Representatives
11. Any other business of which prior notification has been received.

Cheong Lye Foon
Hon General Secretary

Dated : 25th February 2016

PROGRAMME FOR THE 31ST ANNUAL GENERAL MEETING

12.00 pm to 1.00 pm	Buffet Lunch @ Brass Café, Ground Floor, The Crystal Crown Hotel, PJ
1.15 pm to 1.45 pm	Registration of Members
2.00 pm	Welcome address by President of PAAM
2.30pm	AGM proceedings commence
4:00pm	End of AGM